



Film Permit Application



Hamilton Film Office • www.hamilton.ca/film • film@hamilton.ca • 905-546-4233

Date of application: (MM/DD/YY)	Permit Type: <input type="checkbox"/> Location Permit <input type="checkbox"/> Grid Permit
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Production Company:	
Project Title:	
Location Manager:	LM Cell Phone Number:
LM Email Address:	
Assistant Location Manager:	ALM Cell Phone Number:
ALM Email Address:	
On-set Contact:	Cell Phone Number:
Number of Cast and Crew:	Number of Production Vehicles:

Filming Location: (full address w/ postal code - one per application)

Recurring Location? No **IF yes**, how many anticipated visits? _____

	MM/DD	Start Time (AM/PM)	MM/DD	End Time (AM/PM)
Prep Dates	From		To	
Filming Dates	From		To	
Wrap Dates	From		To	

Provide a brief description of the scene:

Intermittent traffic control/stoppages under PDO supervision (max. 3 minutes)

Location (street name):	From (cross-street):	To (cross-street):	Date and Time of ITC:
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Travelling shot with normal traffic flow

Location:	<input type="checkbox"/> Camera in car
	<input type="checkbox"/> Involving process trailer

Special Effects - requires additional application and approval from Hamilton Fire / Hamilton Police Service see: www.hamilton.ca/build-invest-grow/hamilton-music-film/filming-hamilton/apply-film-permit

SPFX:	Explosives	Fire	Smoke	Other (specify)
SPFX Gunfire:	Blanks	Squibs	Other (specify)	

Note: Hamilton Paid Duty Office must be notified of any scenes involving prop guns/mock police vehicles/police uniforms. Contact them directly at 905-546-4366 or PaidDuties@hamiltonpolice.on.ca

Lane Occupancy - Fee associated, per lane/block/meter (parking is not permitted in areas signed NO parking/NO stopping)

Purpose (parking, clear for shot, picture vehicles, etc)	Street Name	Side NSEW	From (cross street)	To (cross street)	Arrive (date/time)	Leave (date/time)	Parking Meters	
							Y/N	# of meters

Full Road Closure - Fees associated with road closures (Minimum 10 business days advanced notice required). Requires additional documentation including road closure permit application. See: <http://hamilton.ca/cm>

Street Name	From (cross street)	To (cross street)	Arrive (date/time)	Leave (date/time)

Other Occupancy (e.g. sidewalk, alleyway, boulevard, etc.)

Note: An unencumbered wheelchair accessible area measuring at a minimum 1.2m must remain open for pedestrians to pass by the filming activity.

Location(s):
Details (e.g. lighting crane in alleyway, camera equipment on boulevard, etc.):

Please attach maps and/or site diagrams as applicable to help expedite your application

Municipal Parking Lots (fee associated per day/space)

Location (address or cross streets)	Lot number	Number of parking spots requested	Arrive (date/time)	Leave (date/time)

Please check the box to confirm the following:

- All delivery / business / pedestrian traffic / HSR (transit) / emergency vehicle access to be maintained
- Production confirms that they have reviewed the Ontario Section 21 Health and Safety Committee COVID-19 Guidance Document and will work in accordance with Safety Guidelines for the Film & Television Industry in Ontario
- Production confirms that they have site-specific health and safety in place.

Residents / businesses must be notified. Please attach a copy of your draft notification letter for approval.